SDG Self-Assessment Tool

… do not oppress the widow, the orphan, the alien, or the poor...
(Zechariah 7,10)
A brief guide to the SDG self-assessment tool

This tool is a simple and quick way of gathering information about how your current work contributes to the UN agenda. Just follow these few steps as you go through the process.

WHAT

Each Sustainable Development Goal (SDG) has a set of targets and indicators attached to it. The self-assessment will guide you through a process of gathering information about how the work you are currently doing is linked to these targets and indicators. This assessment tool is not a scientific tool that measures actual quantitative or qualitative results of your work. Rather it is designed to:

1) raise your awareness of the SDGs, their targets and indicators;
2) show how your work is interlinked with the SDGs and how you are contributing to their achievement;
3) help you identify the concrete steps you may want to undertake to widen and deepen the work you are presently doing.

WHO

The assessment tool is meant for any church or church-related organization that finds it useful. It can be used by one congregation, institution or organization or it can be completed from a regional perspective (e.g. diocese) or from a national or international perspective. When filling out the user information, it is important to communicate and understand clearly what level you work at (local, regional or international) and who you represent. The questions in this tool are formulated in “you” form. “You” in this context means the church, organization or institution you represent, not you personally.

WHY

Seeing the links between your activities and the SDG targets and indicators will help you to:

1) look at your work from a fresh perspective, namely that of the UN Agenda 2030 for Sustainable Development;
2) make the work you are doing more visible locally, nationally and globally;
3) help you inform your current and potential funding and implementation partners about what you have accomplished;
4) identify work results that can guide future planning.

The results of the questionnaire may surprise you. You are quite likely contributing to many SDGs without knowing it! No matter how big or small your contribution is: All steps taken towards meeting the goals are important!

HOW TO COMPLETE THE SELF-ASSESSMENT TOOL

1) Call together an assessment team to answer the questions in the self-assessment form.
2) Include staff from different management levels, project and administrative staff, and representatives of the communities you serve.
3) Print enough copies of the assessment form for everyone to read and follow up the discussion. Appoint one person to note down the team’s answers to the questions.
4) Gather copies of policies, guidelines, Standard Operating Procedures and any other tools that your staff uses in their day-to-day work. This will help you answer the questions.
5) Take notes of your observations and of any activities that you are running which are
Sustainable Development Goal 10
Reduce inequality within and among countries

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not mentioned in the assessment tool. The questions in the assessment tool arise from the UN targets and indicators so they will not cover the full range of activities in which your organization is engaged.

5) Answer all the questions. If your organization does work related to the activity listed, tick ‘yes’ and answer any related sub-questions. If a question does not apply to you, simply select ‘not yet’ and move to the next question. By selecting ‘I don’t know’ you can skip the question and come back to it later. Please note that the assessment is not finalized as long as there are questions with ticks in ‘I don’t know’ boxes.

6) Many questions cover a range of different options. If your answer to one of the options is ‘yes’, you can tick ‘yes’ for the entire question.

Let’s get started!
USER INFORMATION

Your country:

__________________________________________________________

Name of your church/institution/organization:

__________________________________________________________

Name and position of the contact person:

__________________________________________________________

Email address:

__________________________________________________________

How would you describe your organization (Please select all that apply):

☐ International
☐ Regional
☐ National
☐ Local
☐ Other (please specify) ________________________________

Your organization has operations in (Please select all that apply):

☐ Developing country
☐ LDC (least developed country)
☐ Developed country
☐ Not applicable ________________________________

Which of the following best describes institution/organization?

☐ Church
☐ Ecumenical organization or network
☐ Church-based development organization / Faith-based organization (FBO)
☐ Specialized service institution (school, hospital etc.)
☐ Other — please explain ________________________________

Names and positions of those who participated in the self-assessment process:

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<tr>
<th>Name</th>
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</table>
A. You provide people with low income opportunities to enhance their livelihoods

YES □ NOT YET □ I DON'T KNOW □

+1 POINT!

A. a. You offer micro loans, entrepreneurship training or training on income generating activities to people with low income

NOT YET □ YES □

+1 POINT!

A. b. You refer people with low income to institutions, which provide micro loans, entrepreneurship training or training on income generating activities

NOT YET □ YES □

+1 POINT!

SUSTAINABLE DEVELOPMENT GOALS

10.1 By 2030, progressively achieve and sustain income growth of the bottom 40 per cent of the population at a rate higher than the national average

1.2 By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions

1.4 By 2030 ensure that all men and women, particularly the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership, and control over land and other forms of property, inheritance, natural resources, appropriate new technology, and financial services including microfinance

4.4 By 2030, substantially increase the number of youth and adults who have relevant skills, including technical and vocational skills, for employment, decent jobs and entrepreneurship

GOOD JOB!

You are contributing to the following targets and indicators

10.1.1 Growth rates of household expenditure or income per capita among the bottom 40 per cent of the population and the total population

1.2.1 Proportion of population living below the national poverty line, by sex and age
B. You actively promote the inclusion of all people in the life of the church and society

YES [ ] NOT YET [ ] I DON'T KNOW [ ]

+1 POINT!

skip to question C

SUSTAINABLE DEVELOPMENT GOALS

GOOD JOB!
You are contributing to the following targets and indicators

10.2 By 2030, empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status

B.a You particularly encourage people who are marginalized to participate in activities in the church and society

NOT YET [ ] YES [ ]

+1 POINT!

B.b The diaconal or social services you provide are directed to all people, irrespective of sex, disability, race, ethnicity, origin, religion or economic or other status

NOT YET [ ] YES [ ]

+1 POINT!
C. You work to enhance the situation for migrants and/or refugees

YES □  NOT YET □  I DON’T KNOW □

+1 POINT!

skip to question D

SUSTAINABLE DEVELOPMENT GOALS

GOOD JOB!
You are contributing to the following targets and indicators

10.7 Facilitate orderly, safe, regular and responsible migration and mobility of people, including through the implementation of planned and well-managed migration policies

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10.7 Facilitate orderly, safe, regular and responsible migration and mobility of people, including through the implementation of planned and well-managed migration policies

16.2.2 Number of victims of human trafficking per 100,000 population, by sex, age and form of exploitation

16.2 End abuse, exploitation, trafficking and all forms of violence against and torture of children

10.7.2 Number of countries that have implemented well-managed migration policies

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C.a You provide physical, psychological or spiritual support to migrants and/or refugees

NOT YET □  YES □

+1 POINT!

C.b You provide information and/or counseling to people who are considering to leave their home country on topics such as:
- Legislation related to migration
- Risks related to migration, including human trafficking

NOT YET □  YES □

+1 POINT!

C.d You advocate for migrants and refugees to be treated with dignity both in their location/country of origin and in the recipient locations/countries

NOT YET □  YES □

+1 POINT!
D. You are an equal opportunity employer. This means you treat all your employees equally and do without discrimination on the basis of age, sex, physical or mental disability, race, ethnicity, origin or religion.

- **YES**
- **NOT YET**
- **I DON’T KNOW**

**+1 POINT!**

skip to question E

### SUSTAINABLE DEVELOPMENT GOALS

#### GOOD JOB!
You are contributing to the following targets and indicators:

- **10.2 By 2030, empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status**
  - 10.2.1 Proportion of people living below 50 per cent of median income, by sex, age and persons with disabilities

- **5.1 End all forms of discrimination against all women and girls everywhere**

- **10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard**

- **5.5 Ensure women’s full and effective participation and equal opportunities for leadership at all levels of decision-making in political, economic and public life**

- **16.7 Ensure responsive, inclusive, participatory and representative decision-making at all levels**

- **10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law**

- **5.5.2 Proportion of women in managerial positions**

- **16.7.2 Proportion of population who believe decision-making is inclusive and responsive, by sex, age, disability and population group**

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**Sustainable Development Goal 10**

Reduce inequality within and among countries

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**Waking the Giant**

SDG Self-Assessment Tool
E. You advocate at the national or international level for human rights

**E.a You advocate for women’s right to...**

**...own property, including land**

- NOT YET
- YES

**...vote and run for office**

- NOT YET
- YES

**Sustainable Development Goals**

10.2 By 2030, empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status

10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard

1.4 by 2030 ensure that all men and women, particularly the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership, and control over land and other forms of property, inheritance, natural resources, appropriate new technology, and financial services including microfinance

5.a Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws

**Good Job!** You are contributing to the following targets and indicators:

10.2.1 Proportion of people living below 50 per cent of median income, by sex, age and persons with disabilities

10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law

1.4.2 Proportion of total adult population with secure tenure rights to land, with legally recognized documentation and who perceive their rights to land as secure, by sex and by type of tenure

5.1.a (a) Proportion of total agricultural population with ownership or secure rights over agricultural land, by sex; and (b) share of women among owners or rights-bearers of agricultural land, by type of tenure

10.2.1 Proportion of people living below 50 per cent of median income, by sex, age and persons with disabilities

10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law

5.5.1 Proportion of seats held by women in (a) national parliaments and (b) local governments
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Reduce inequality within and among countries

Waking the Giant SDG Self-Assessment Tool

E.b You advocate for women’s right to receive equal wages for equal work as compared to men

10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard

10.4 Adopt policies, especially fiscal, wage and social protection policies, and progressively achieve greater equality

8.5 By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities, and equal pay for work of equal value

10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law

8.5.1 Average hourly earnings of female and male employees, by occupation, age and persons with disabilities

E.c You promote equal rights within the family for women and men in areas such as marriage, inheritance, divorce or child custody

10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard

1.4 By 2030 ensure that all men and women, particularly the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership, and control over land and other forms of property, inheritance, natural resources, appropriate new technology, and financial services including microfinance

5.1 End all forms of discrimination against all women and girls everywhere

10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law

1.4.2 Proportion of total adult population with secure tenure rights to land, with legally recognized documentation and who perceive their rights to land as secure, by sex and by type of tenure

E.d You advocate for freedom of religion and belief at the local, national and/or international level

10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard

10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law
F. You actively promote inclusiveness and non-discrimination as a core value for society

F.a
You teach, preach, emphasize that all people have been created equal in the image of God and that every human being, irrespective of ethnic background, appearance, skills or resources, is entitled to dignity and rights

F.b
You advocate for society to become more inclusive, enabling people with disabilities (PwD) to have access to social services, including education. For this, you initiate changes at any of the following levels:
- Physical access
- Information, communication
- Attitudes towards PwD, social and cultural norms
- Policies and legislation

SUSTAINABLE DEVELOPMENT GOALS

10.2 By 2030, empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status

10.3 Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard

4.7 By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development

GOOD JOB!
You are contributing to the following targets and indicators

10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law

10.2.1 Proportion of people living below 50 per cent of median income, excluding persons with disabilities

10.3.1 Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law

4.5.1 Parity indices (female/male, rural/urban, bottom/top wealth quintile and others such as disability status, indigenous peoples and conflict-affected, as data become available) for all education indicators on this list that can be disaggregated

4.4.1 Proportion of schools with access to (a) electricity; (b) the Internet for pedagogical purposes; (c) computers for pedagogical purposes; (d) adapted infrastructure and materials for students with disabilities; (e) basic drinking water; (f) single-sex basic sanitation facilities; and (g) basic handwashing facilities (as per the WASH indicator definitions)
Sustainable Development Goals

You are contributing to the following targets and indicators:

- **10.2** By 2030, empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status

- **10.3** Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard

- **4.5** By 2030, eliminate gender disparities in education and ensure equal access to all levels of education and vocational training for the vulnerable, including persons with disabilities, indigenous peoples and children in vulnerable situations

- **10.2.1** Proportion of people living below 50 per cent of median income, by sex, age and persons with disabilities

- **10.3.1** Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law

- **4.5.1** Parity indices (female/male, rural/urban, bottom/top wealth quintile and others such as disability status, indigenous peoples and conflict-affected, as data become available) for all education indicators on this list that can be disaggregated
YOUR RESULTS

1) To calculate your results, simply count all the boxes where you have answered ‘yes’. This will show you how many different activities you conduct related to the Sustainable Development Goal 16.

**IN THIS SECTION, IT IS POSSIBLE TO ANSWER ‘YES’ ON 23 ACTIVITIES**

| Your total: | /23 |

2) Establish a list of targets that you contribute to: Go back to your responses and check – on the right hand side – which of the targets of the Agenda 2030 you are meeting and with how many different activities. Based on that, complete the following graphic. For each activity that you responded to with a ‘yes’ you may color one field for the corresponding target(s) below.

### Targets under SDG 10: Reduce inequality within and among countries

<table>
<thead>
<tr>
<th>Target</th>
<th>Description</th>
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<tbody>
<tr>
<td>10.1</td>
<td>By 2030, progressively achieve and sustain income growth of the bottom 40% of the population at a rate higher than the national average</td>
</tr>
<tr>
<td>10.2</td>
<td>By 2030, empower and promote the social, economic and political inclusion of all, irrespective of age, sex, disability, race, ethnicity, origin, religion or economic or other status</td>
</tr>
<tr>
<td>10.3</td>
<td>Ensure equal opportunity and reduce inequalities of outcome, including by eliminating discriminatory laws, policies and practices and promoting appropriate legislation, policies and action in this regard</td>
</tr>
<tr>
<td>10.4</td>
<td>Adopt policies, especially fiscal, wage and social protection policies, and progressively achieve greater equality</td>
</tr>
<tr>
<td>10.7</td>
<td>Facilitate orderly, safe, regular and responsible migration and mobility of people, including through the implementation of planned and well-managed migration policies</td>
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### Targets under SDG 1 – No Poverty

<table>
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<th>Target</th>
<th>Description</th>
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<tbody>
<tr>
<td>1.2</td>
<td>By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions</td>
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<tr>
<td>1.4</td>
<td>By 2030 ensure that all men and women, particularly the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership, and control over land and other forms of property, inheritance, natural resources, appropriate new technology, and financial services</td>
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### Targets under SDG 4 – Quality education

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<th>Target</th>
<th>Description</th>
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<tbody>
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<td>4.4</td>
<td>By 2030, substantially increase the number of youth and adults who have relevant skills, including technical and vocational skills, for employment, decent jobs and entrepreneurship</td>
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### Sustainable Development Goal 10
Reduce inequality within and among countries

<table>
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<tr>
<th><strong>Target</strong></th>
<th>Description</th>
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<tr>
<td>4.5</td>
<td>By 2030, eliminate gender disparities in education and ensure equal access to all levels of education and vocational training for the vulnerable, including persons with disabilities, indigenous peoples and children in vulnerable situations</td>
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<tr>
<td>4.7</td>
<td>By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development</td>
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<tr>
<td>4.a</td>
<td>Build and upgrade education facilities that are child, disability and gender sensitive and provide safe, non-violent, inclusive and effective learning environments for all</td>
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<td>13.3</td>
<td>Improve education, awareness-raising and human and institutional capacity on climate change mitigation, adaptation, impact reduction and early warning</td>
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#### Targets under SDG 5 – Gender equality

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<th><strong>Target</strong></th>
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<tr>
<td>5.1</td>
<td>End all forms of discrimination against all women and girls everywhere</td>
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<tr>
<td>5.5</td>
<td>Ensure women's full and effective participation and equal opportunities for leadership at all levels of decision-making in political, economic and public life</td>
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<tr>
<td>5.a</td>
<td>Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws</td>
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#### Targets under SDG 8: Decent work and economic growth

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<td>8.5</td>
<td>By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities, and equal pay for work of equal value</td>
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#### Targets under SDG 16 – Peace, justice and strong institutions

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<th><strong>Target</strong></th>
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<tr>
<td>16.7</td>
<td>Ensure responsive, inclusive, participatory and representative decision-making at all levels</td>
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1) Share your results with others! The Waking the Giant team will be happy to share about your work on our website, along with contributions that other churches and church-related organizations are making worldwide to meeting the SDGs.

Upload your results online, by completing our web-based self-assessment tool under: https://wakingthegiant.lutheranworld.org/sdg-self-assessment-tool

OR:
Scan and e-mail your completed questionnaire to: WakingtheGiant@lutheranworld.org

OR:
Mail your form to:
The Lutheran World Federation
Waking the Giant / Julia Brümmer
P.O. BOX 2100
CH-1211 Geneva 2, Switzerland

Submitting your results is voluntary but much appreciated: the more results are submitted, the more visibility the work of churches and church related organizations can gain globally.

2) After submitting your results, you will receive an official Waking the Giant Assessment Certificate. It will be sent to the address you noted in the user information section.

3) If you upload your results online, your report will be saved, and you are welcome to update your assessment any time.
AFTER COMPLETING THE ASSESSMENT – NEXT STEPS

Gather your team to discuss the results of the self-assessment process.
• Was the result as you expected and what was surprising about it?
• How easy or difficult did you find it to connect your work and the SDG targets and indicators?
• Do you do any activities that are linked to the goals and their targets, but that were not mentioned in the assessment tool? Which ones?

Agree whether to focus your discussion on activities or on SDG targets.
• For activities or targets that you are already working on, how can you deepen your work?
• For activities or targets that you are not yet working on, do you see anything you might to add to your current work?

You will find more resources for possible next steps on the website of the SDG Toolbox: https://wakingthegiant.lutheranworld.org/sdg-10
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Reduce inequality within
and among countries
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